

---

**MINUTES OF THE OCTOBER 16, 2007  
ROGUE COMMUNITY COLLEGE BOARD OF EDUCATION MEETING**

---

1. **Call to Order** – Chairman, Dean Wendle called the Rogue Community College (RCC) Board of Education (Board) to order at 4:05 p.m. on Tuesday, October 16, 2007 at the Table Rock Campus, 206 Conference Room, 7800 Pacific Avenue, White City, Oregon. Due notice was given.
2. **Determine Presence of Quorum** – A quorum of the Board was present including Mr. Wendle, Pat Ashley, Sharon Davidson, David Trump, and Joseph Zagorski. Pat Huycke and Kevin Talbert were absent due to pre-arranged plans.
3. **Introduction of Guests** – State Representative, George Gilman; Advisory Committee member, Midge Renton; RCC management, faculty and staff in attendance included Peter Angstadt, Galyn Carlile, Mary Gehret, Cindy Hauser, Jeanne Howell, Cheryl Markwell, Linda Renfro, Curtis Sommerfeld, Lisa Stanton, Denise Swafford, Lynda Warren, Jennifer Wheatley and Denise Nelson. There were no Student, Faculty or Classified representatives in attendance.
4. **Presentations/General Discussion**

**A. Oregon State Representative – *George Gilman***

State Representative George Gilman reported the legislature has not yet determined the February legislative session structure. He commented he believes community colleges received good support last session and is pleased with the overall level of respect community colleges have from legislation. He reported funding for OIT's new building project was decreased by \$3.5 million. Rep. Gilman also discussed upcoming measures being presented for vote in November and the issue of drivers licenses for immigrants. Rep. Gilman has declared he will run for office one more term.

Chairman Wendle thanked Representative Gilman for his time and continued support of RCC.

**B. Trends in Philanthropy – Jennifer Wheatley, RCC Foundation Exec. Director**

Jennifer Wheatley provided a Power Point presentation regarding historical and current trends in philanthropy (see file for complete copy).

An overview of items presented is as follows:

- History of funding in the U.S. (1975 – 2005)
- \$260 billion was donated in the United States in 2005
- Giving in Oregon – Overall increase (1997 – 2003)
- Top ten categories of donations to Oregon non-profits (1997 – 2003)
- 2006 trends in higher education
- Unique challenges & opportunities of community college resource development
- 2006 contributions – Oregon colleges and universities
- 2006 revenue – Oregon community colleges foundations and Clark College

---

**MINUTES OF THE OCTOBER 16, 2007  
ROGUE COMMUNITY COLLEGE BOARD OF EDUCATION MEETING**

---

- 2006 endowment holdings – Oregon community college foundations and Clark College
- College support Oregon community college foundations

**5. Committee Advisory Reports**

**A. Students, Faculty, Classified**

No report.

**B. Advisory Committee, Josephine and Jackson Counties**

Midge Renton reported the Josephine County Advisory committee met and Peter provided an update on the Illinois Valley Business Entrepreneurial Center (IVBEC) project. The group also discussed the Nursing and Truck Driving programs. An idea surfaced to teach a motor home driving course. Jeanne Howell reported RCC staff has researched this to the extent of attempting to partner with RV Dealerships. The Legislature mandated training for boating, and maybe some day will do the same with motor homes, etc. Another idea was to provide this training as a Community Education class. Jeanne Howell provided information on freight brokerage classes.

**C. Facilities**

- a) **RCC/SOU Joint Facility Advisory Council** – Peter Angstadt reported the Jackson County Library will be opening soon. The committee discussed potential parking difficulties for RCC students. In addition, the City of Medford has raised parking fines. Galyn Carlile added RCC has just negotiated reduced monthly parking costs for RCC students with MURA. Dean Wendle reported the Advisory Council discussed the possibility of a solar system for the joint facility. Tax credits are available and staff is checking into laws that may apply to public buildings regarding this. Peter provided an update on art for the building. An Arts Council is handling the art for the joint facility. He believes it would be a good idea to have a representation of student art in the building. Cheryl Markwell is serving on the Art Council and explained the architects for the joint facility suggested locations to place art. The fact that wall space is limited in the building is a driving factor in the type of art to be displayed.

- b) **RCC/SOU Oversight Committee – No report at this time.**

**D. Finance and Audit Committee** – A Funding Formula Presentation was provided in lieu of a Finance and Audit committee meeting.

**E. Board Executive Committee** – Dean Wendle reported the Executive committee met to review the Board agenda. They discussed recruitment efforts (RCC now has two designated recruiters) and also confirmed the college ensures student employees have correct documentation for employment.

---

**MINUTES OF THE OCTOBER 16, 2007  
ROGUE COMMUNITY COLLEGE BOARD OF EDUCATION MEETING**

---

- F. OCCA/ Legislative/OSBA Reports** – Sharon Davidson reported the most recent OCCA meeting focused on the strategic plan. Good progress was reached on this but it will take time to produce the final document. The name of the OCCA Governance committee was changed to the OCCA Statewide Decision Making committee.
- G. Foundation** – Jennifer Wheatley reported she has been working with Peter on developing information packets for the IVBEC project. The foundation Board will be starting a fundraising campaign. She stressed this is not an event, but a three-year campaign. The foundation Board will be meeting 10/17/07. A request for proposals will be initiated for financial manager of the foundation. This is a periodic process dictated by foundation bylaws. The foundation recently received a \$1.5 million bequest from an anonymous donor. Another donor has funded GED scholarships in full for the next three years.
- H. Strategic Planning** – Peter Angstadt reported the Strategic Planning committee will meet November 1. Internal work is underway and the stakeholder satisfaction survey results are being tabulated.

**6. Consent Agenda**

Joseph Zagorski moved, seconded by David Trump, that the RCC Board approves the consent agenda as follows:

- A. September 18, 2007 Board Meeting and October 3, 2007 Special Session Minutes
- B. Human Resources - None
- C. Grants
  - a. Continuing Grants
    - 1. Tech Prep Support (High School Outreach)
    - 2. 2 + 2 Pathways & Programs of Study (High School Outreach)
    - 3. Career Skills Fair: Men & Women In Trades Fair (Gender Equity)
    - 4. JOBS (JOBS)
    - 5. TRiO – Student Support Services (TRiO-SSS)
    - 6. Perkins Basic (ABE)
  - b. New Grants
    - 1. Oregon GEAR UP - Awareness (Enrollment Services)
- D. Financial
  - a. Monthly Financial Data Report – September 2007
  - b. Quarterly Budget Transfers

The motion was carried 5 to 0.

---

**MINUTES OF THE OCTOBER 16, 2007  
ROGUE COMMUNITY COLLEGE BOARD OF EDUCATION MEETING**

---

**7. Other Action/Information Items**

**A. Approve Board Policy II.B.060 Gambling (Second Reading)**

Joseph Zagorski moved, seconded by Pat Ashley, that the RCC Board adopt Resolution No. P25-07/08 approving Board policy Article II: General Operations, Section B: Miscellaneous, Policy 060: Gambling, as revised.

The motion was carried 5 to 0.

**B. Approve Board Development – OCCA Convention**

Joseph Zagorski moved, seconded by Sharon Davidson, that the RCC Board approves Resolution No. P32-07/08 approving Board member participation in the 2007 OCCA Conference.

The motion was carried 5 to 0.

**C. Review Proposed Changes to the Community College Rules of Procurement (First Reading)**

There are three sections to the Community College Rules of Procurement – CCR 100; CCR 200; CCR 300. None of the recommended changes conflict with RCC's Section CCR 300. Other minor changes through CCR 100 and 200 Sections add Best Value definitions, revise numbering system, and correct ORS references. Due to the length of this material, limited copies were made for distribution at the meeting. Pat Ashley received one hard copy and Denise Nelson will electronically mail the information to all remaining Board members in preparation for the second reading at the November Board of Education meeting.

**D. Approve Roofing Repair and Replacement Contract**

Joseph Zagorski moved, seconded by Pat Ashley, that the RCC Board of Education approves Resolution No. B34-07/08 to enter into a new contract with Church Roofing of Grants Pass, Oregon, for roofing repair and replacement to the north and west sections of Coates Hall building, Redwood Campus, for the amount of \$86,735.

Peter Angstadt indicated he confirmed the warranty that applied to the fasteners on this roof expired in 1999; therefore, the roof is not covered under warranty.

The motion was carried 5 to 0.

---

**MINUTES OF THE OCTOBER 16, 2007  
ROGUE COMMUNITY COLLEGE BOARD OF EDUCATION MEETING**

---

**E. Discuss Annual Oregon Leadership Summit**

Dean Wendle reported the 6<sup>th</sup> Annual Oregon Leadership Summit will be held in Portland on December 3, 2007. Information regarding the summit was provided in Board packets (see file). Mr. Wendle is interested in attending. Other Board members desiring to attend were asked to contact Denise Nelson prior to the November Board packet distribution at which time a resolution will be presented for approval of Board member attendance.

**8. President's Report**

**A. Campus Leaders' and Recognition Report** - See October 2007 report (on file).

**B. Administration/Organization/Information Items**

Peter discussed the following items:

a) President's Monthly Report:

- The one year Dental Certificate program, initiated due to community demand, had 12 students participate in the first graduation. RCC employees Denise Caldwell and Robert Felthousen were recognized with the Rogue Innovator Award for their effort in coordinating this program. Peter mentioned he was very impressed with the initiative from staff to develop and promote this program.
- Steve Boyarski, ESD Superintendent, Peter and other educational representatives are analyzing plans from other states to offer some type of state-wide scholarship program to encourage more college attendance (similar to Georgia's HOPE scholarship).
- Dr. Mary Cullinan, SOU President, and Peter have started focus groups to ask Rogue Valley residents what they would like to see come out of the partnership between RCC and SOU. The first focus group is with the senior leadership team of KOBI.

b) FTE Report – (see file). The report reflects a slight increase in FTE.

c) Grant Report – 2006/07 Grant Results (see file).

d) Grant Report – 2007/08 Year to Date (see file).

---

**MINUTES OF THE OCTOBER 16, 2007**  
**ROGUE COMMUNITY COLLEGE BOARD OF EDUCATION MEETING**

---

- e) Information Item – Response Letter to Dr. Muthiah, President, ORAHEAD. Chairman Wendle complimented Kori Bieber, on her excellent response to Dr. Muthiah’s letter dated August 8, 2007. The Board of Education appreciates the effort Kori made.

**9. Executive Session** – The Board adjourned for executive session pursuant to ORS 192.660 (2)(a) – Employment of Public Officers, Employees and agents, at 5:40 p.m. The Board returned to regular session at 6:05 p.m.

**10. Old Business**

**A. Pending Items**

- a. Board of Ed Ethics Policy – This was added to the Pending Items list last fiscal year. It was determined it is good practice to review and discuss this periodically. This will remain on the Pending Items list until such time the Board is able to review said policy, possibly during a summer retreat.
- b. Board Member Evaluation – Staff has contacted OCCA as a resource for this.

**11. New Business**

- Dean Wendle and Peter discussed possible upcoming changes to pooled insurance through the state. A decision from the state on this is expected next May. OSBA will need to release utilization information for each college in order for colleges to gather additional information regarding this.
- Dean Wendle stressed the importance of obtaining Josephine County Commissioner approval when making binding decisions regarding the IVBEC project. Chairman Wendle has been a participating member on the committees regarding this project and provided an update on the Contract Manager/General Contractor selection process. Discussion occurred regarding the process and timeline.

**12. Board Round Table - None**

**13. Adjournment** – The meeting adjourned at 6:35 p.m.

---

Denise Nelson, Assistant to the President and Board of Education

---

Dean Wendle, Chairman, RCC Board of Education

Dated: November 20, 2007

---